



**Town of Boxford
Meeting Minutes of the Board of Health**

July 17, 2017

Present: Richard Taylor, Richard Fahrner, Alex Constan
Kendell Longo, Kristin Kwiatek
Absent: Heather Forand, Hans Jeppesen

Meeting called to order at 7:35 PM by D. Taylor

Minutes, Announcements, and Bills

Bills were signed.

Director's Update

All the camps successfully opened. **K. Longo** stated that Camp Stepping Stone is now keeping their criminal offender record information and sex offender record information not at the camp. The Board determined that the Health agent should go to Camp Stepping Stone's office in Methuen to verify all the records are in place.

Andrews Farm is operational but there was a question about odor in the water. **K. Longo** said she spoke to Doug Conn and water testing is being performed for volatile organic compounds.

There is a new five lot sub division soon to be soil tested. It is located in the West village and the access will be through Silvermine Road.

West Nile Virus positive mosquitos were collected at seven sites in the Boston area for two consecutive weeks indicating a risk for human infection. However, no positives have been collected locally.

Minutes were reviewed from the June 14, 2017 meeting. **Motion** by **R. Fahrner** to accept minutes, seconded by **A. Constan**. Approved **unanimously**.

30 Lawrence Road Letter

The letter drafted by **D. Taylor** for the residents of 30 Lawrence Road was discussed amongst the Board. The letter is to be sent along with the latest survey that is on record at the Essex County Registry of Deeds. **Motion** by **R. Fahrner** to accept the letter, seconded by **A. Constan**. Approved **unanimously**.

Health Agent's Evaluation

D. Taylor described the evaluation process. **K. Longo** emailed to the Board members her 2017 goals as the Health Director. At the next meeting the Board will discuss such goals.

VNA Contract

The Board accepted the VNA contract.

Adjourn 8:05pm

The next meeting date will be determined and with no further business there was a **motion** made by **R. Fahrner** seconded by **A. Constan** the Board voted **unanimously** to adjourn.

Respectfully Submitted,
Kristin Kwiatek
Minutes Secretary

